DATE

###### Letter of Agreement

Dear ARTIST NAME

This is to confirm your engagement as artist on the rehearsal and performance of PROJECT NAME, as part of the SEASON / FESTIVAL at VENUE.

During the duration of PROJECT NAME Rehearsals and Performance Season you are an employee to the Project, will be paid by XXXXX.

**Duration of Project:** DATES AND TIMES

Rehearsal

Preview

Performances

Bump out

*\*Please see schedule attached*

### Description: ROLE

**Location:** VENUE

**Contact:** PRODUCER

**Fee:** $xxxfor ROLE

$xxx per hour for X hours ADDITIONAL ROLE

**Superannuation:** Will be paid by XXXX to fund nominated. Please see Payment Schedule for details.

**Insurances:** The Artist will have Worker’s Compensation cover for the duration of this project, provided by XXXX.

**Payment Schedule:**

1. $X invoiced at DATE: incl super @9.5%
2. $X invoiced at DATE: incl super @9.5%

(Income after super deduction $X)

1. Additional $X to be invoiced separately on DATE

Invoice Details:

Project Manager

Project Name

EMAIL

**Tax:**  Taxation is the responsibility of the artist.

**Responsibilities:**

ROLE description

ADDITIONAL ROLE description

Please confirm that these arrangements are acceptable to you by Signing this agreement and emailing your reply to:

Producer

CONTACT DETAILS

Kind Regards,

NAME

Producer

I AGREE TO THE ABOVE CONDITIONS

SIGNED

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ARTIST NAME

DATE: