

**2018 Melbourne Fringe Venue Agreement Template**

This agreement is NOT between Melbourne Fringe and a Venue programming a Festival event.   
This agreement is between the independent ARTISTS /independent PRODUCER and the VENUE

This agreement is made on \_\_\_\_ /\_\_\_\_ /2018

Between: (Venue)

|  |  |
| --- | --- |
| Venue name |  |
| Venue representative |  |
| Position |  |
| Venue address |  |
|  |  |
|  |  |
| Venue phone number |  |
| Email address |  |

**And: (Artist)**

|  |  |
| --- | --- |
| Event title |  |
| Event representative |  |
| Postal address |  |
|  |  |
|  |  |
| Contact phone number |  |
| Contact email address |  |

1. **The venue will be made available to the artist/producer for the following dates, please include ALL dates and times of access required, including rehearsals, tech set up and bump out:**

Date \_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_to\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_to\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_to\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_to\_\_\_\_\_\_\_

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Date \_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_to\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_to\_\_\_\_\_\_\_

1. **Venue Hire Fee:** *(eg: Free of charge, set fee, price per day/performance/hour, door split)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **The VENUE shall provide the following as part of the Hire Fee:** *include ­­­­­­­­­­­­­­­­­­Sound and Lighting Equipment, chairs or capacity amount, any publicity material or other support, etc. Staff support (e.g. Technician, Front of House, Box Office). Specify if for all performances, rehearsals, etc?*

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**Does the hire fee include Public Liability Insurance for artist hirers:**

Yes / No

1. **Photography and Video Recording:**

­All photography and video recordings of performances and rehearsals remain the property of the artist/producer and may only be published or reproduced with the specific written consent of the artist/producer.

**Special Conditions:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Signed for or on behalf of the venue** |  | **Signed by the artist hirer** |
|  |  |  |
| **Print name** |  | **Print name** |
|  |  |  |
| **Date** |  | **Date** |